Grade Replacement Request

Students may repeat a maximum of 30 credits(100-400 level) to replace original University of Nevada, Reno grades. The course(s) must be repeated and completed at the University of Nevada, Reno. The most recent grade earned in the course will be used in the grade-point calculation. Students may not apply for grade replacement for courses in which credit was earned by departmental exam or for courses in which they received a sanction for a Level C violation for academic dishonesty. Grades cannot be changed after a degree has been awarded. Exceptions may be made to include courses where course number varies, but academic content is equivalent (i.e. MATH 126 may replace MATH 126E).

Important!

1. Repeating a course may impact your financial aid. Please contact Student Financial Services at (775) 784-4666 prior to repeating a course to assess the possible consequences.

2. Academic standing (probation, dismissal) is updated at the end of each fall and spring semester. To affect academic standing for the current semester, this form must be turned in to Admissions and Records by the last day of classes for the current semester. Standing will not be removed from the record once updated.

Name _____   NSHE ID _____

Signature _____   Date _____

Course Information

☐ I have applied to graduate at the end of this semester

Were any of the original grades you earned on this request a result of a Level C violation?   ☐ Yes   ☐ No

I request that the following adjustment(s) be made to my permanent academic record:

*If this form was submitted prior to the posting of a final grade for the requested repeat, it will be processed only if the final grade for the repeat is equal to or higher than the grade listed in the column "Only replace if I earn this grade or higher". If no grade is listed the request will be processe

Course Prefix/Number	Term Taken	Original Grade	Term Repeated	Only replace if I earn this grade or higher*	Credits

Grade Replacement Credits Requested _____

Grade Replacement Credits Used Previsouly _____

Total Grade Replacement Credits used to date _____

For A&R Office Use Only

For Office Use Only   ☐ Approved   ☐ Denied   Evaluator _____   Date _____